

# MAXI-GRANT Application



## Peconic Teacher Center

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# PECONIC TEACHER CENTER

## APPLYING FOR A MAXI-GRANT APPLICATION

Maxi-Grant Applications are designed to provide monies for supporting excellent staff development activities which update information and knowledge in instructional and content areas.

Maxi-Grant Applications are different from Mini-Grant Applications in that an application is made either by departments or grade levels and is more of a collaborative effort.

### How should these funds be used?

Funds may be used to update information and knowledge within instructional and content areas in a number of ways:

- Visitation and Conferences
- Consultants
- Workshops and Courses
- Release-Time Work
- Purchase of Materials (such as videotapes, audiotapes, books, and reference materials)

The following are suggested types of activities that might lend themselves to a Maxi-Grant Application:

- **Visitation/Conferences**  
Opportunities to visit other programs or attend conferences of relevance to your work or to a new idea being proposed when these are shown to impact on curriculum, instruction, and/or assessment.
- **Consultants**  
The Teacher Center is able to offer funds that enable members of a department/grade level to hire a consultant who will work directly with them, according to their expressed needs.
- **Workshops and Courses**  
As a result of curriculum changes caused by the NYS Learning Standards and their Assessments, new skills and information are required of teachers. Attendance at workshops and courses can be costly. Maxi-Grants can assist individuals wishing to attend them. In turn, it is expected that these individuals will return to their respective areas, sharing the information gathered.

- **Purchase of Equipment and Materials**  
To be used and shared expressly by teachers to update their knowledge base in instructional and content areas.

### Available Funds

Four thousand five hundred dollars (\$4,500.00) has been allocated to the 2010-2011 Maxi-Grant. Peconic Teacher Center will fund three (3) Maxi-Grant Applications to departments or grade levels. For each project, a Maxi-Grant Application will provide up to \$1,500.00. Maxi-Grant Applications are designed to provide monies for projects in specific curriculum areas and/or interdisciplinary areas.

### Who may apply?

Application is made through departments or grade levels, as applicable.

### How do I apply?

Staff members wishing to apply should submit a typewritten or word processed application according to the form on the following pages. Please attach the completed application and other supporting documents to the back of the application form. **Applications must be reviewed and signed by a building administrator.** Submit the original application and two copies by mail or in person to the Peconic Teacher Center, 141 Narrow Lane, Southampton, New York 11968 on or before the deadlines. **The Teacher Center will be happy to provide assistance in writing proposals. Call us at 631-591-4629.**

### When is it due?

The deadlines for submission are:

- 4:00 p.m., Friday, November 5, 2010
- 4:00 p.m., Friday, February 11, 2011
- 4:00 p.m., Friday, June 3, 2011

### What are criteria for acceptance?

The Special Projects Review Committee will judge the proposal on the following criteria:

1. Clarity of plans, procedures, and timelines,
2. Feasibility of project,
3. Clarity of project evaluation,
4. Potential impact on district curriculum, instruction, and/or assessment,
5. Potential impact on student learning,
6. Potential for use by others.
7. Rating Rubric posted on the PTC website.

The Special Projects Review Committee may ask you to fill in more details about your proposal. Final decisions on the proposal will be made approximately one week after submission deadlines.

# PECONIC TEACHER CENTER

## New York State Learning Standards Students will demonstrate the knowledge and skills necessary for:

- \*Maintaining Personal Health and Fitness
- \*Maintaining a Safe and Healthy Environment
- \*Managing Personal and Community Resources
- \*\*\*\*\*
- \*Reading, Writing, Listening, and Speaking for Information and Understanding
- \*Reading, Writing, Listening, and Speaking for Literary Response and Expression
- \*Reading, Writing, Listening, and Speaking for Critical Analysis and Evaluation
- \*Reading, Writing, Listening and speaking for Social Interaction
- \*\*\*\*\*
- \*Using a Language Other Than English for communication

- \*Developing Cross-Cultural Skills and Understandings
- \*\*\*\*\*
- \*Using Mathematical Analysis, Scientific Inquiry, and Engineering Design
- \*Managing Information Systems
- \*Understanding and Applying Mathematical Concepts and Principles and Solving Problems through Integrated Study
- \*Understanding and Applying Scientific Concepts, Principles and Theories
- \*Understanding and Applying Technological Concepts and Principles
- \*Understanding and Applying Common Themes Across Mathematics, Science and Technology
- \*Interdisciplinary Learning
- \*\*\*\*\*
- \*Creating, Performing, and Participating in the Arts

- \*Knowing and Using Arts Materials and Resources
- \*Responding to and Analyzing Works of Art
- \*Understanding Cultural Dimensions and Contributions of the Arts
- \*\*\*\*\*
- \*Understanding the History of the United States and New York State
- \*Understanding World History
- \*Understanding the Geography of the Interdependent World
- \*Understanding economics
- \*Understanding Civics, Citizenship, and Government
- \*\*\*\*\*
- \*Planning a Career
- \*Applying Academic Learning in the Work place
- \*Developing Universal Foundation Skills
- \*Pursuing Career Options

## MAXI-GRANT APPLICATION

*Please make sure that you complete all information requested. Call Peconic Teacher Center if you have any questions at 631-591-4629.*

**Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Building/District:** \_\_\_\_\_ **Home Telephone:** \_\_\_\_\_

**Building Position:** \_\_\_\_\_ **School Telephone:** \_\_\_\_\_

**Title of Project:** \_\_\_\_\_

### 1. Project Description.

**2. Statement of Need: Brief description of why you felt this project is worthwhile to your students.**

**3. Project Objectives: List specific goals that you would like to reach in this project.**

**4. Project Activities: List and describe the specific activities that you and/or the students will engage in.**

**5. List steps to be used in implementing your project.**

**6. Timeline for your work with project completion date.**

**7. Describe the anticipated outcomes of your project for each of the following:**

**a. The applicant(s)**

**b. Your students**

**c. Your department, your building, and/or your district.**

**8. Indicate how you will evaluate the effectiveness of your project.**

9. Indicate suggestions for sharing your project.

10. Estimated Expenses:

Books \_\_\_\_\_

Supplies \_\_\_\_\_

Materials \_\_\_\_\_

Equipment \_\_\_\_\_

Time \_\_\_\_\_

Tuition/Registration \_\_\_\_\_

Transportation \_\_\_\_\_

Lodging \_\_\_\_\_

Meals \_\_\_\_\_

Other \_\_\_\_\_

Total Amount Requested \_\_\_\_\_

*Reminder: books, equipment, videotapes, computer programs, etc. become the property of Peconic Teacher Center.*

**For additional information contact the Teacher Center at 631-591-4629 or contact your Teacher Center Building Associate.**

**Please Note:**

At the completion of your Maxi-Grant Application, you are required to submit a summary statement describing the following:

- a. Connection to New York State Learning Standards,
- b. Impact on curriculum, instruction, and/or assessment,
- c. Impact on student learning,
- d. How the project was shared with colleagues,
- e. A complete list of materials an/or equipment purchased with grant funds. This will be used for PTC inventory purposes.

In addition, please submit a brief record of your project work in the form of a workshop or conference brochure, slides, photos, videotape, or computer programs as a kind of synopsis or summary to allow Peconic Teacher Center to organize a project archives for potential applicants and teachers in the consortium who might benefit from your research and writing.

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**Applicant's Signature**

**Date**

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**Building Administrator's Signature**

**Date**

*I have reviewed the application of this project.*

***Send the completed, typed and signed original application and two copies to:***

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